UTRADE Delta Platform

STARTER GUIDE

TRADE
ONLINE TRADING
MADE EASY

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Getting Started

Using UTRADE Delta   8

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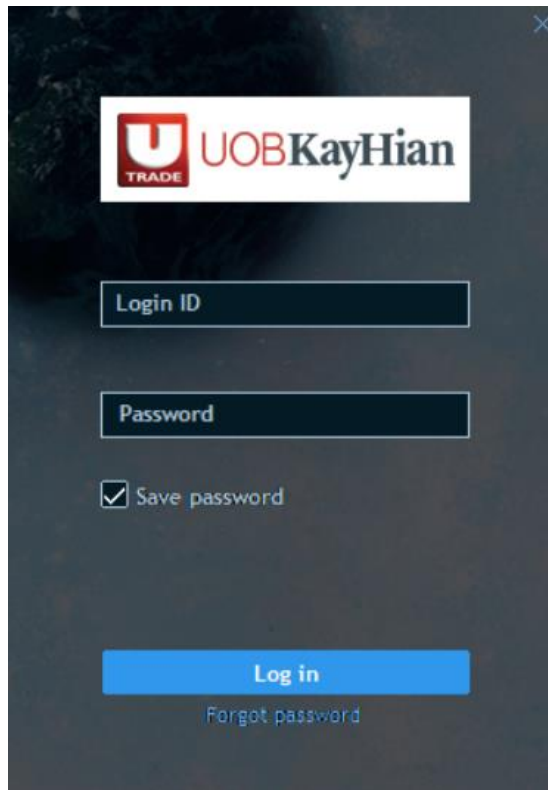
Getting Started

You will receive your UTRADE CFD account ID and password via email.

Download the UTRADE Delta platform application via the following link:

Logging In

Upon receiving your account credentials:

1. Launch the UTRADE Delta application

2. Key in your Login ID.
3. Key in your interim password.
4. Click on Log In.

Note: If you have not received your Login ID and password, contact your TR. Your User ID and password are case-sensitive.

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Changing Your UTRADE Delta Password

Once you have launched UTRADE Delta and logged into the system, you can change your password. Remember that passwords are case-sensitive.

If you wish to change your password again in future, follow the steps below:

1. Log in to UTRADE Delta.

2. Go to your Account menu on the top toolbar
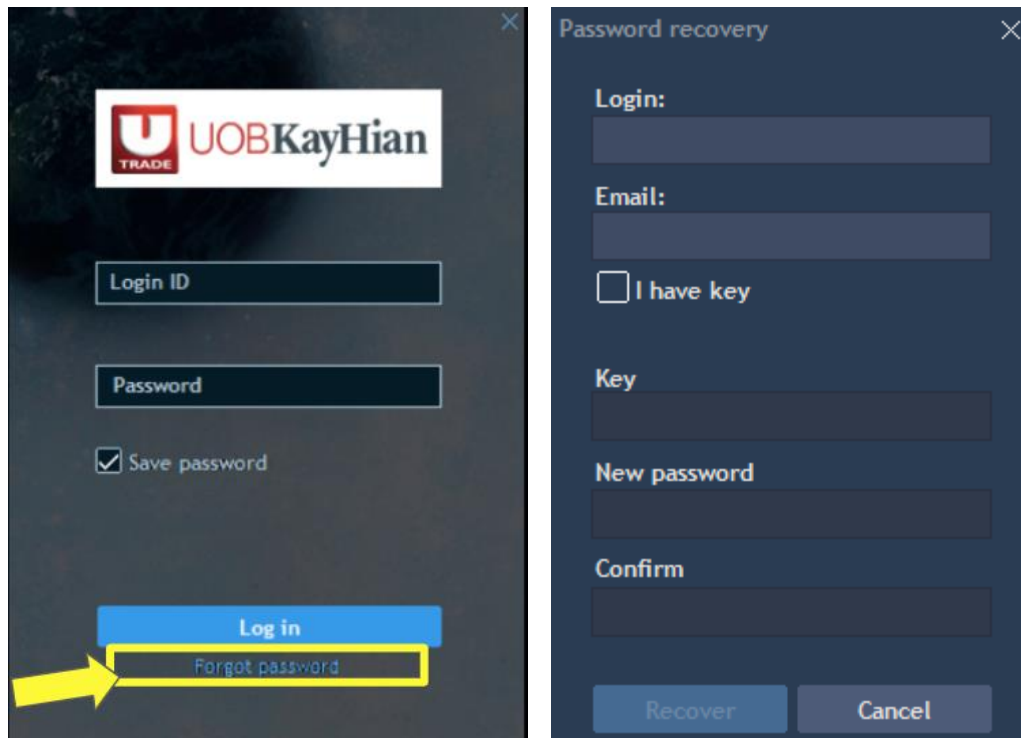
3. Select Change password.
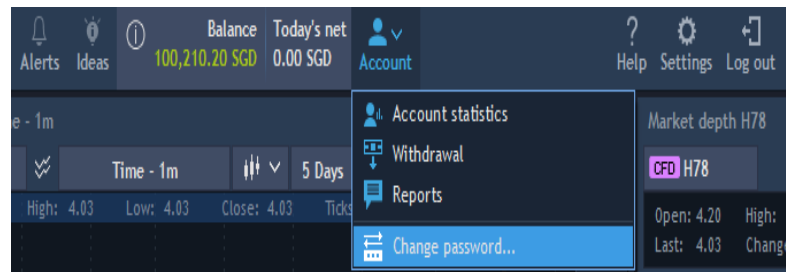
4. Key in your old password, new password and confirm your new password.

5. Click on OK.

Reset Your UTRADE Delta Password

If you have forgotten your password, click on the Forgot password after launching the application.

Perform the following steps below:

1. Enter your Login ID in the Login field
2. Enter your email address in the Email field
3. Click Recover to get your recovery key
4. Check your email for the recovery key
5. Tick the "I have key" checkbox and enter the recovery key from your email
6. Key in your new password into the "New password" and "Confirm" fields
7. Click on Change

Exiting UTRADE Delta Platform

To exit UTRADE Delta:

1. On the top right of the platform, click on Log out
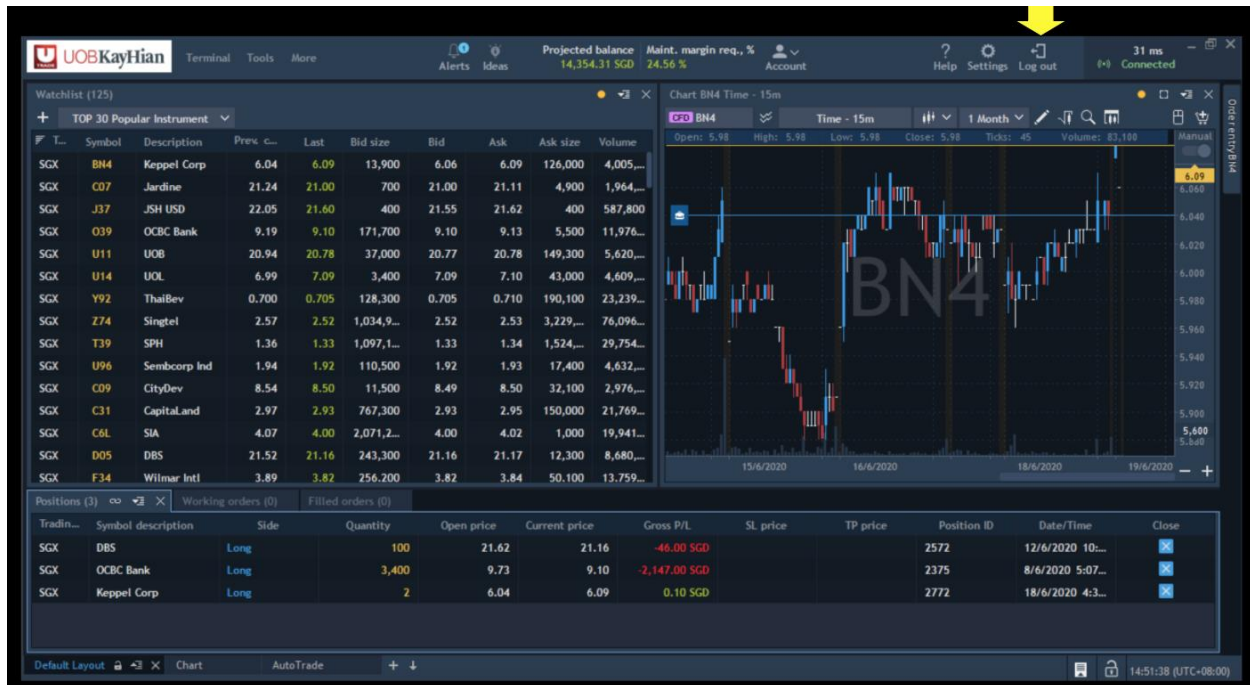
Using UTRADE Delta Platform

Upon successful login to UTRADE Delta, you will see the default layout and panels.

You can customize the panels in the workspace and create additional workspaces.

Customizing Workspace

1. New blank workspaces can be created by clicking on the + button in the bottom Status Bar in the Workspace tabs.
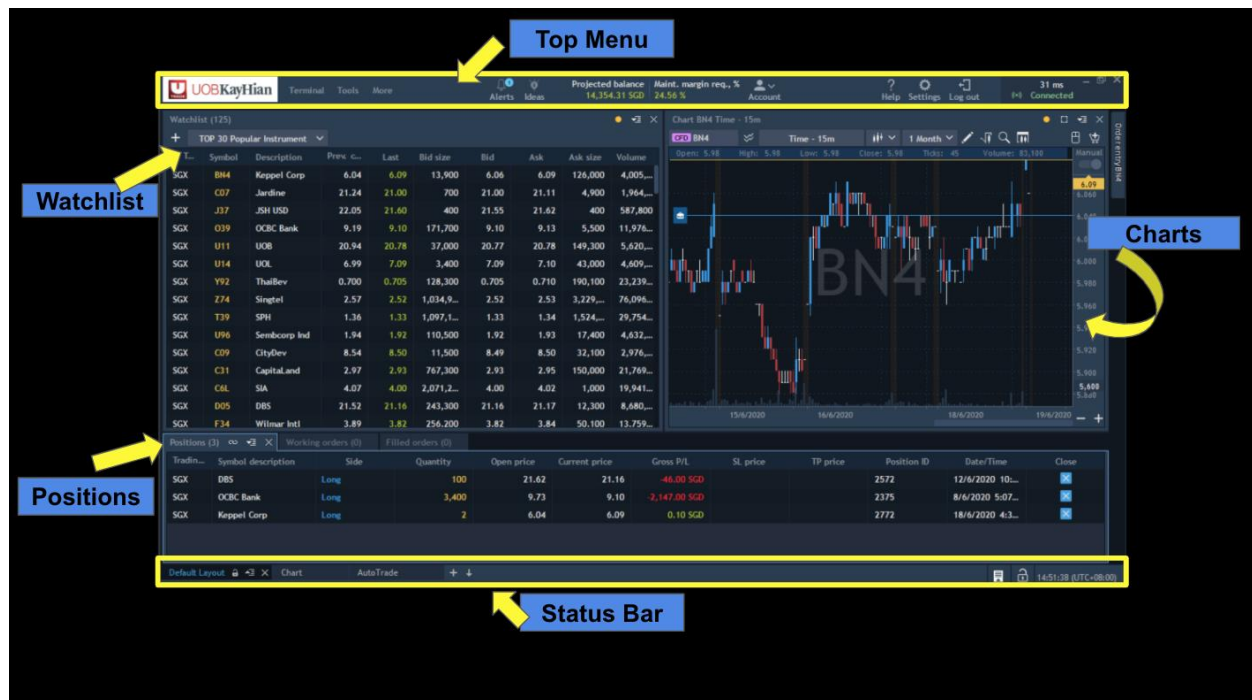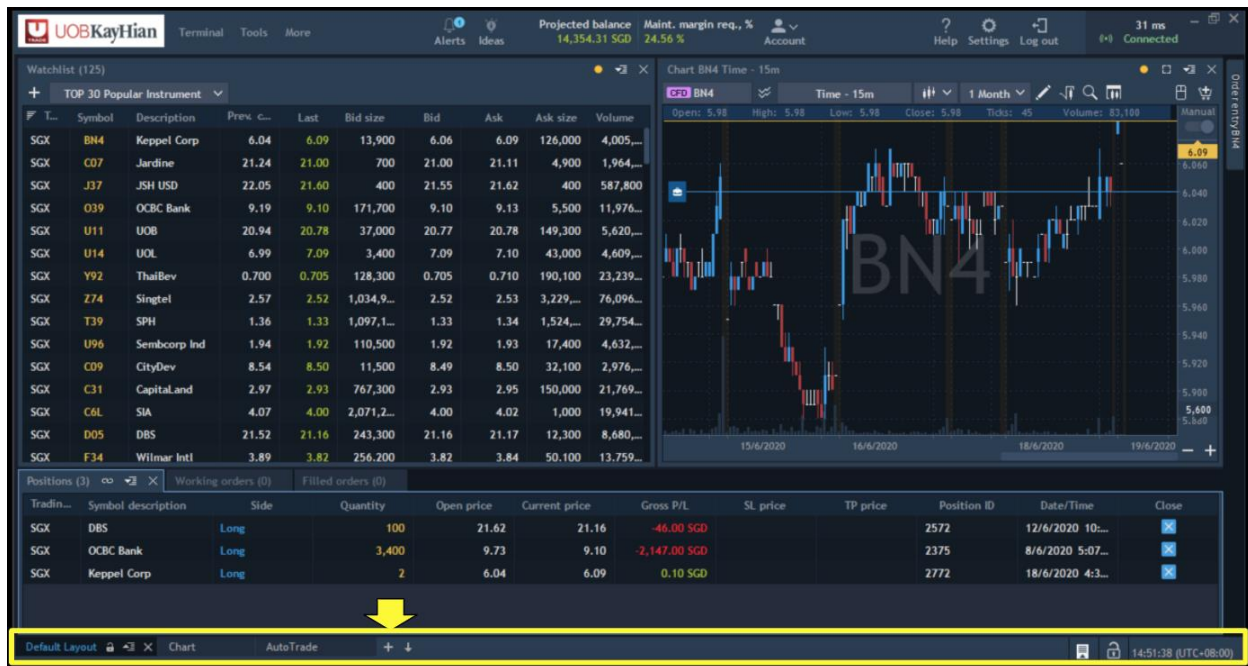
Arranging Panels in Custom Workspace

Create your own personalized trading layout by arranging your own panels.

In the new workspace, load your desired panels (e.g. Chart, Watchlist) from the Terminal menu.

Drag the header of the panel out and release it over one of the arrows for it to snap into place.

Linking Panels

When panels are linked, selecting the symbol in one of the panels (e.g. Watchlist) will cause the other synchronized panels in the group to display information on that symbol.
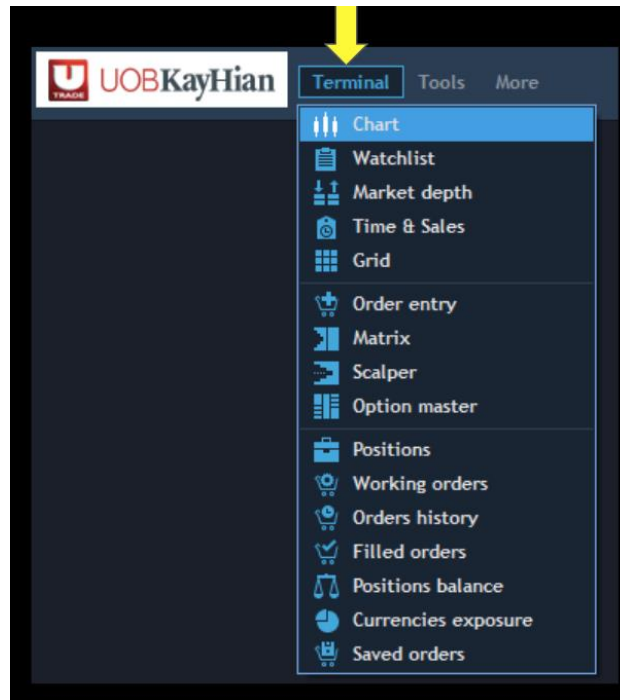
To link two or more panels together:

1. Click on the link icon (🔗) in one of the panels you want to link.

(The 🔗 button can usually be found at the top right of each panel as shown below)
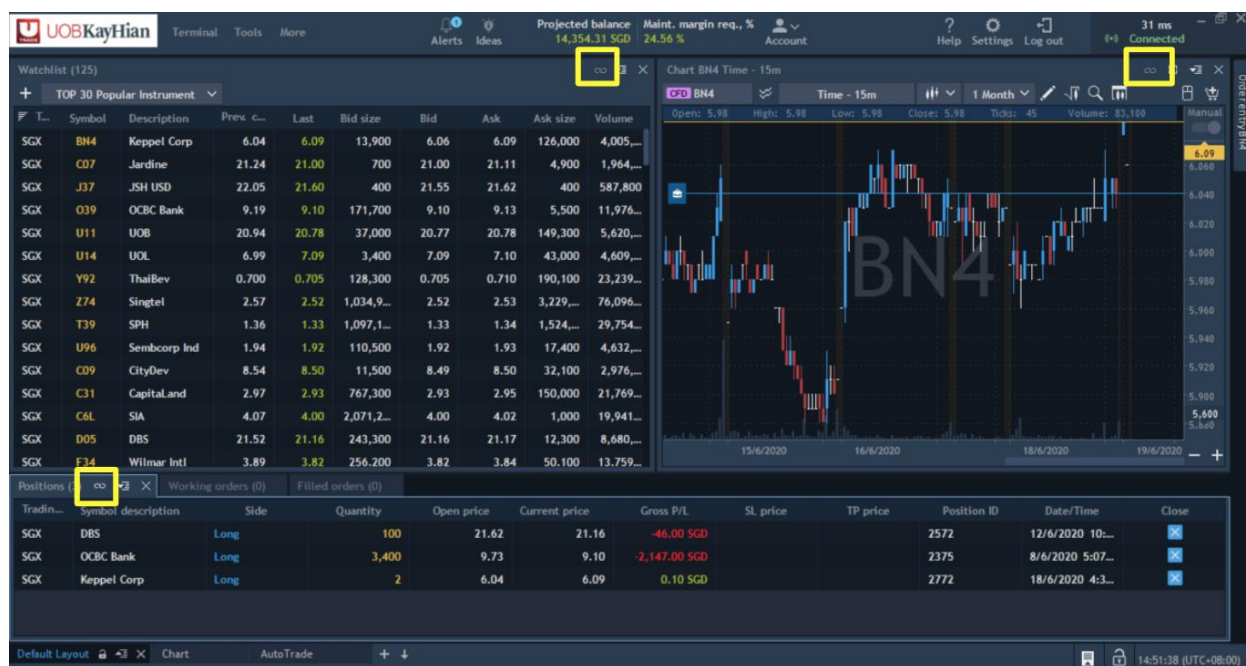
2. From the drop-down menu, select one of the colors. The button changes to display the color.
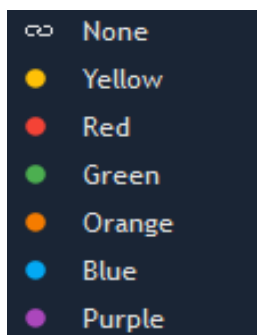
3. Repeat the same procedure for the other panels to be linked, selecting the same color.

Customizing Columns in Panels

Right-click on the top row to show/hide columns of the Panels
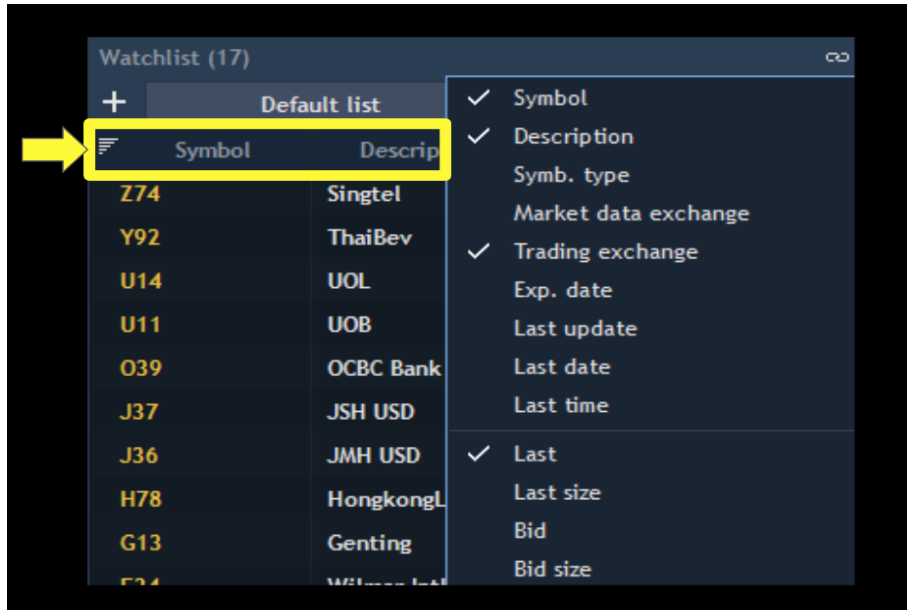
Creating New Watchlist

1. From the Watchlist dropdown list, click on Create New
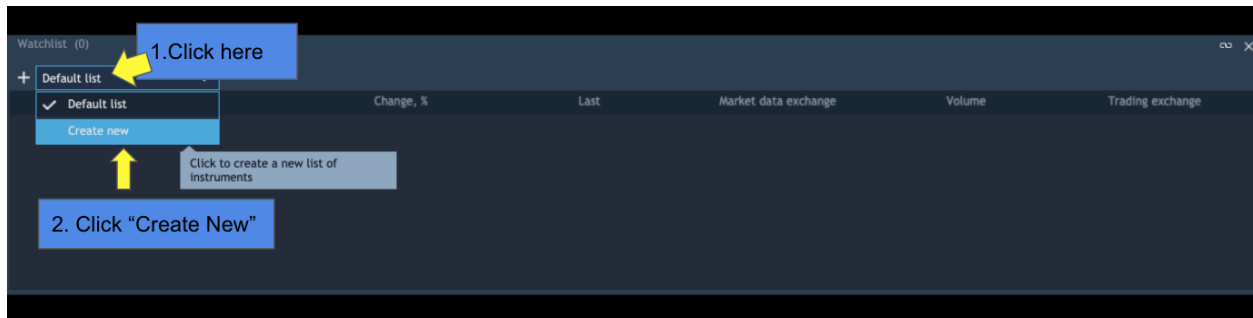
2. Key in your custom Watchlist name.
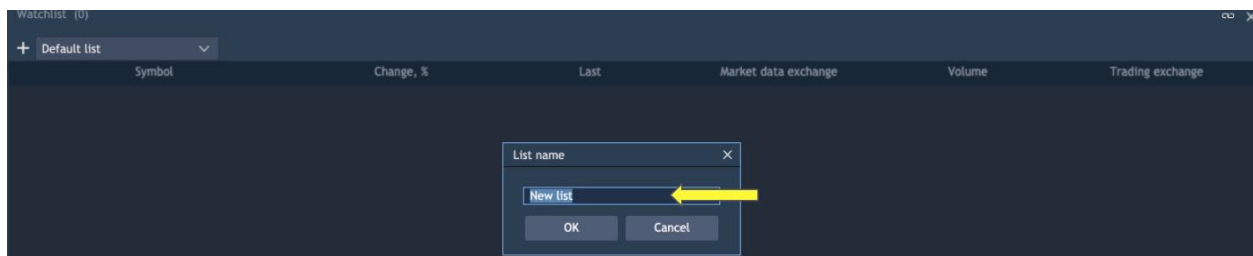
3. Click "Ok"
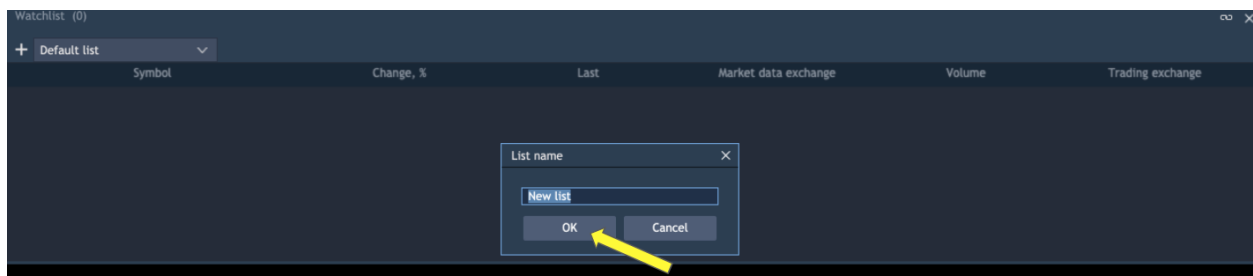
Adding Instrument to Watchlist

To add a new instrument to the Watchlist,

1. Click on the + button for the Search box to appear
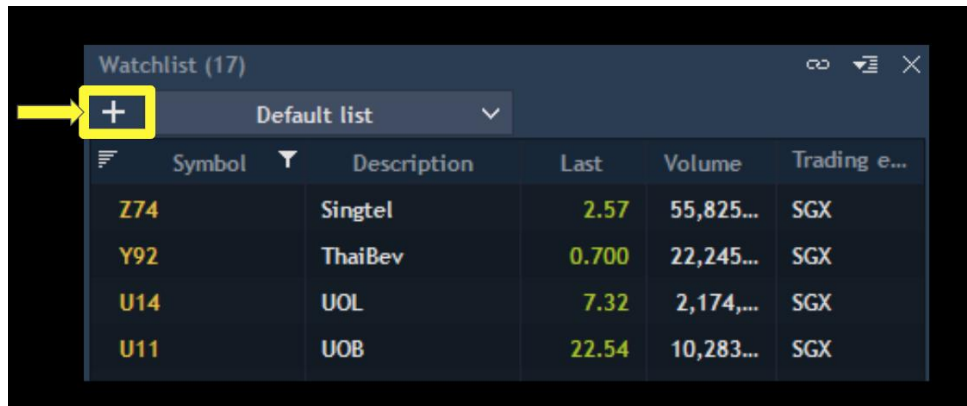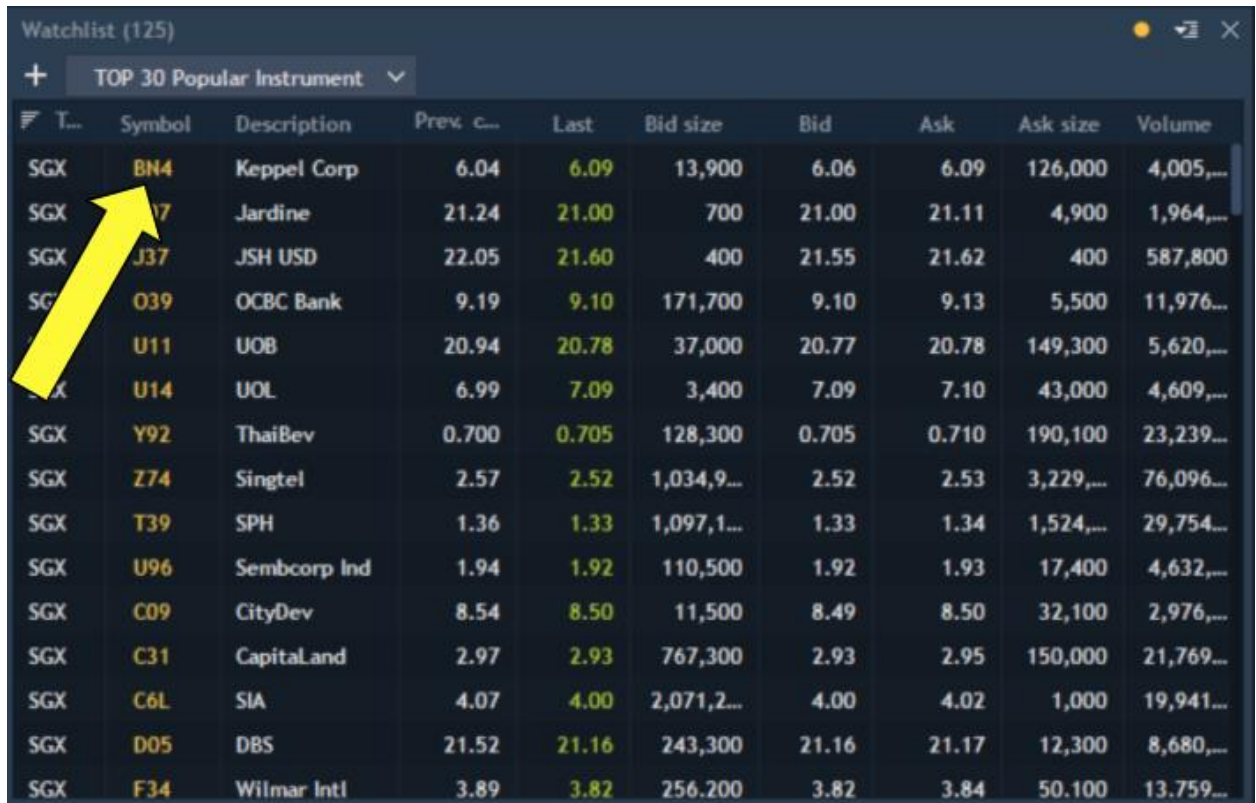
2. Key in the search terms and press the Add button at the bottom
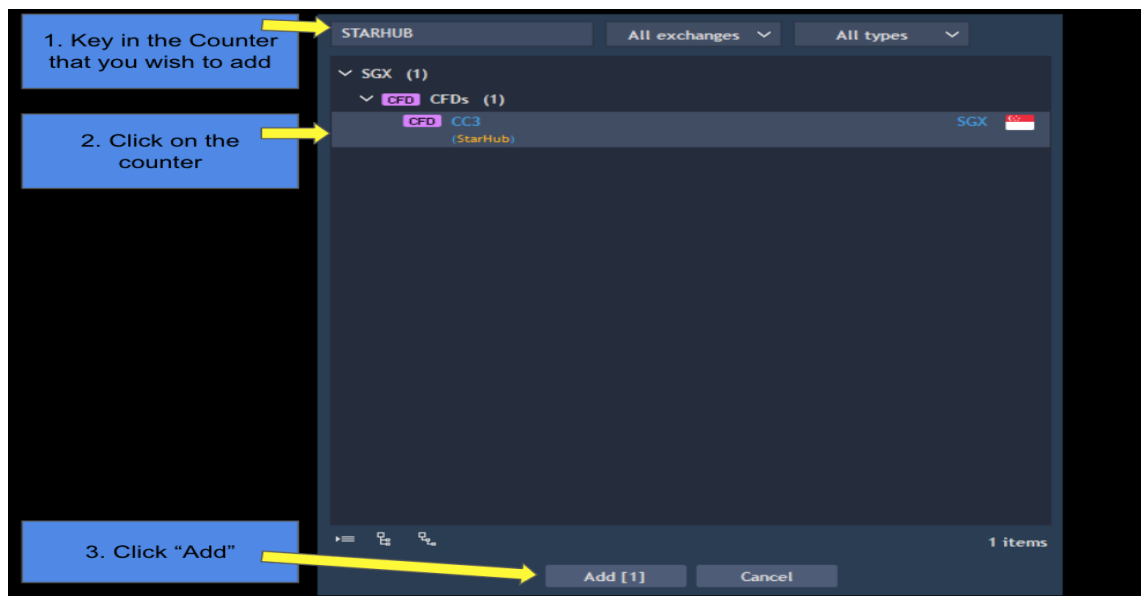
Order Entry

To open up the Order Entry pop-up dialog box:

1. From the Watchlist, double-click on the instrument:

2. The Order Entry pop up dialog box will appear

Alternatively,

1. Click on "Terminal' in the Top Menu
2. Select "Order Entry"

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Both methods will show you the same Order Entry Panel as below.

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Understanding the Order Entry Panel

The left panel contains the following settings:

- **Account** - the account used for an order creation
- **Symbol** - the symbol available for the trade
- **Side** - allows to activate Buy or Sell side
- **Quantity** - an amount of lots in which an order is placed
- **Order type** - defines the type of the order: Market, Limit, Stop, Stop limit, Trailing stop, OCO
- **TIF** (Time In Frame) - option which allows traders to be more specific about time parameters in which an order is placed: It can be Day, GTC, IOC, FOK, GTD (To learn more about the different types of TIF options, please refer to Appendix 1.1)
- **SL Price**: Stop-loss Price
- **TP Price**: Take Profit Price
- **VWAP section (located at the bottom left column):**

VWAP section - allows displaying VWAP prices section (Bid, Spread, Ask) in the Order entry panel. It

shows prices of order executions including slippage effect that will take place depending on order quantity user set.

The right panel displays the margin section which is divided into two parts: Risks and Fees.

Risks details section shows all values in account currency:

- **Balance** - an account's balance
- **Available funds** – amount of funds for placing new orders
- **Margin available** – available margin for trading
- **Initial margin** – minimum account balance required to open the position
- **Maintenance margin** – minimum account balance required to keep this position open
- **Warn. margin** – margin value, for which the warning is triggered
- **Impact on portfolio** – shows impact of the order fill on available funds considering all other positions/orders
- **After trade funds** – shows value of available funds remaining after filling the order:

After trade funds = Available funds + Impact on portfolio - Fee

- **Blocked for stocks** – amount of funds debited from the balance in the case of trading with symbols with Stocks pre-paid margin type
- **Spread initial loss** – shows initial loss on the spread:

Spread initial loss = (Ask - Bid) * Tick cost * Qty

- **P/L per Tick** – displays data for Symbols:

P/L per Tick = Tick cost * Qty - if a Symbol type is one of these: Futures, Options, Spreadbet
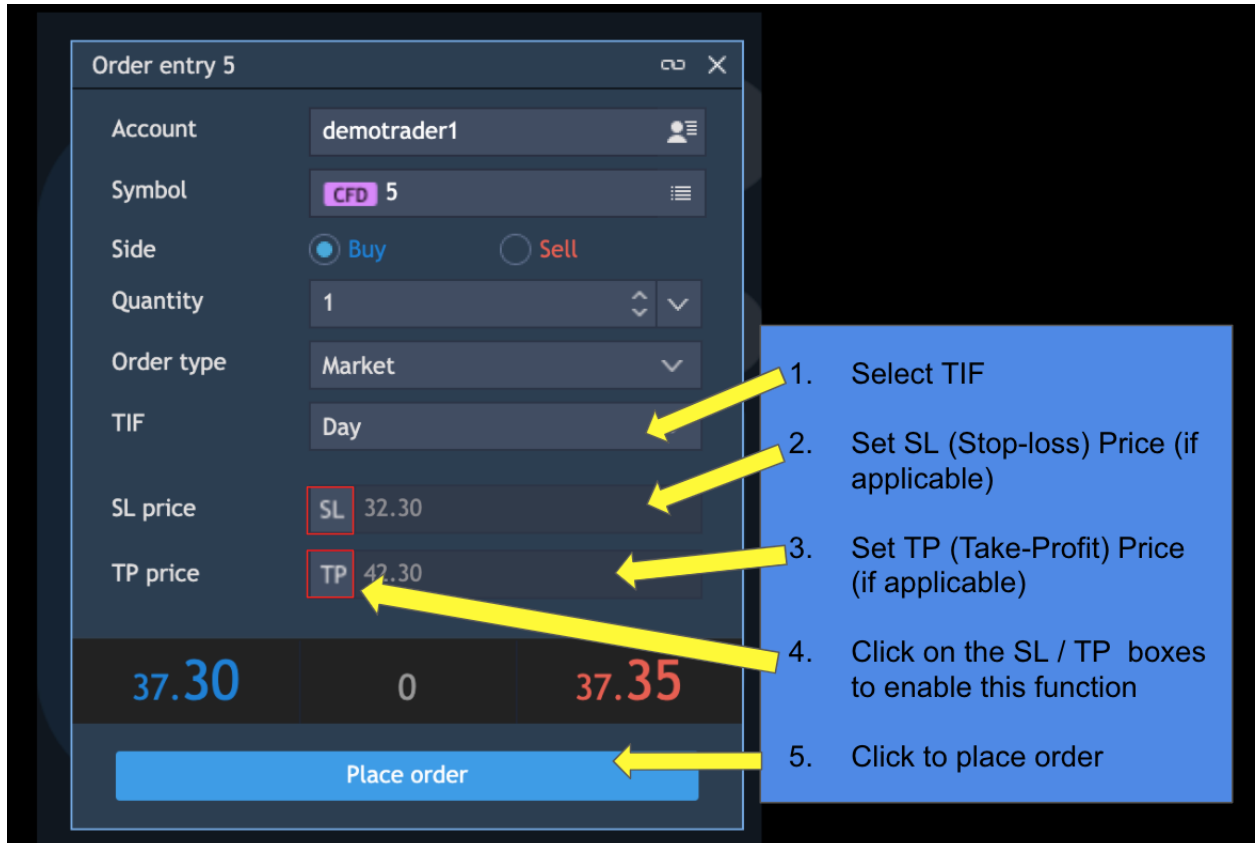
P/L per Tick = Tick size * Lot size * Qty * Cross-price **-** if a Symbol type is NOT one of these: Futures, Options, Spreadbet, Index

P/L per Tick - no information for Index

- **Allows short positions** – shows whether short positions opening is allowed for the symbol

Creating an Order:

1. Enter the desired **symbol**
2. Select the Side - Buy /Sell
3. Enter the order quantity. (To learn how to edit and set default lot size values (refer to Appendix 1.2)
4. Select Order Type. There are two types of orders available: Market, Limit & Stop
5. i) To complete a market order (applicable to all markets offered):

ii) To complete a Limit Order (applicable to all markets offered):

1. Select TIF

2. Set Limit Price

3. Set SL (Stop-loss) Price (if applicable)

4. Set TP (Take-Profit) Price (if applicable)

5. Click on the SL / TP boxes to enable this function

6. Click to place order

iii) To complete a Stop Order (applicable to all markets offered):

Creating Orders from Chart

There are 2 ways in which you create orders from the chart panel.

Built-In Order Entry Panel

1. To start trading from the charts, you can click on the trolley icon at the top right of your charts panel
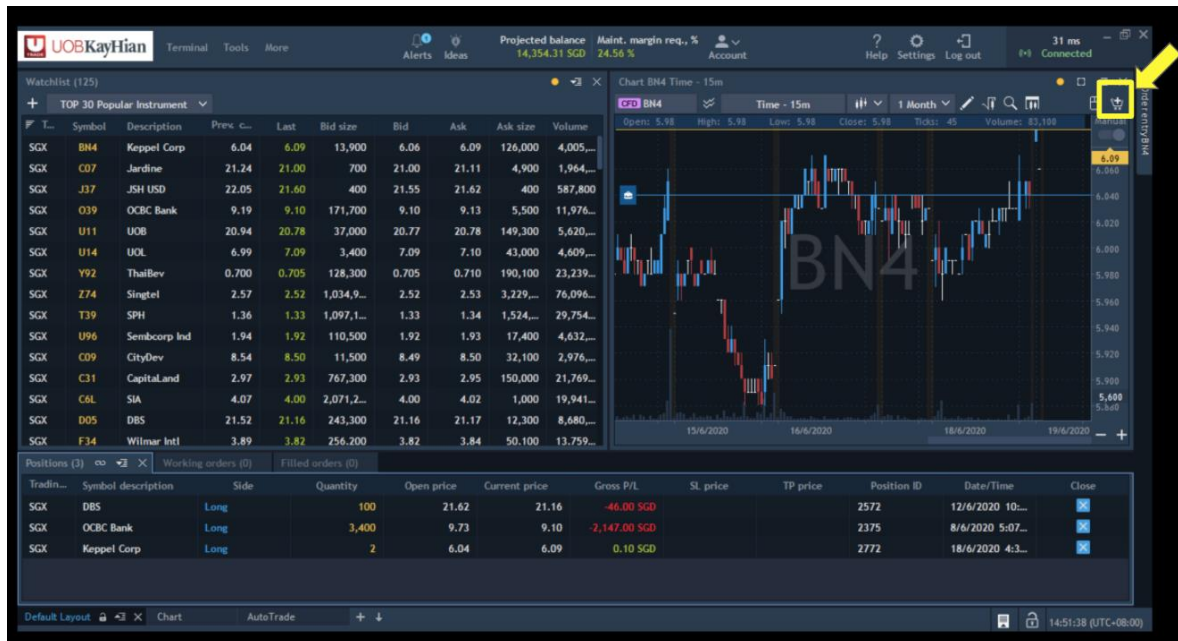
2. This will open up the charts order entry:

The Order entry panel consists of the following items:

1. Quantity - the order quantity
2. SL - for specifying Stop Loss parameters
3. TP - for specifying Take Profit parameters

Hot buttons for one-click trading are the following:

- Sell Ask – to send a Sell Limit order at the Ask price
- Sell Bid – to send a Sell Limit order at the Bid price
- Sell Market – to send a sell market order
- Buy Market – to send a buy market order
- Buy Ask – to send a Buy Limit order at the Ask price
- Buy Bid – to send a Buy Limit order at the Bid price
- Close – to close all positions by selected symbol and account
- Reverse – to reverse all positions by selected symbol and account
- Cancel buy – to cancel buy orders by selected symbol and account
- Cancel sell – to cancel sell orders by selected symbol and account
- Cancel all – to cancel all orders by selected symbol and account

3. Select the desired trading options, place an order.

Chart Trading

1. Click on the "Mouse trading" ⊞ Button to enable chart trading;
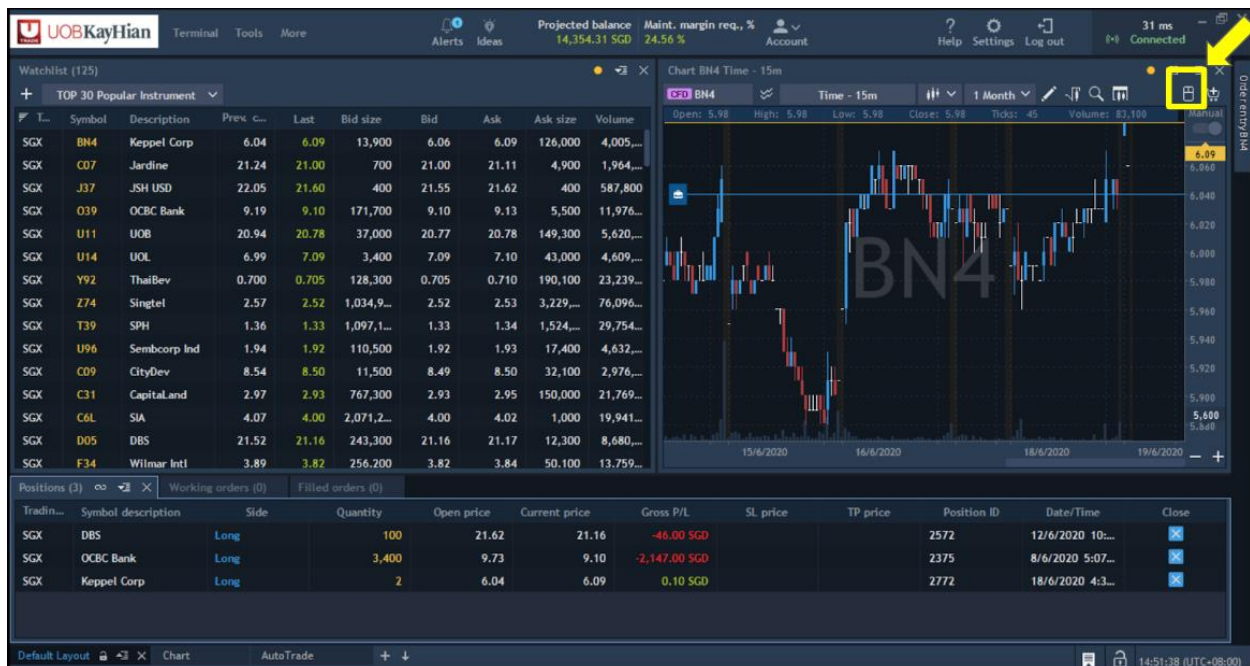
If the cursor is higher than the current price, you can send:

Sell Limit order – by right-click

If the cursor is lower than a current price, you can send:

Buy Limit order – left-click of the mouse

Orders tooltips are always visible while trading: if order is Buy, then its icon is blue; and if order is Sell, then its icon is red.

2. To edit the quantity and the TIF of your order:
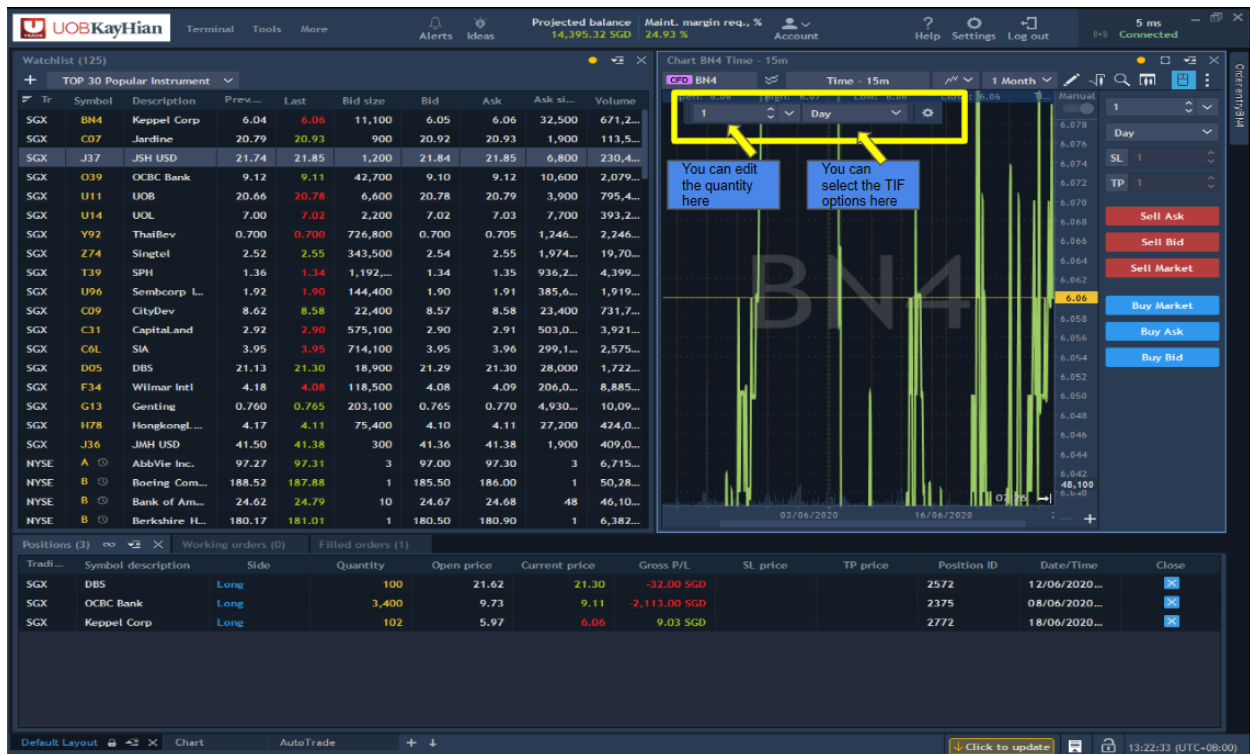
Once you have amended the quantity to your desired amount, you may place an order by clicking the mouse:
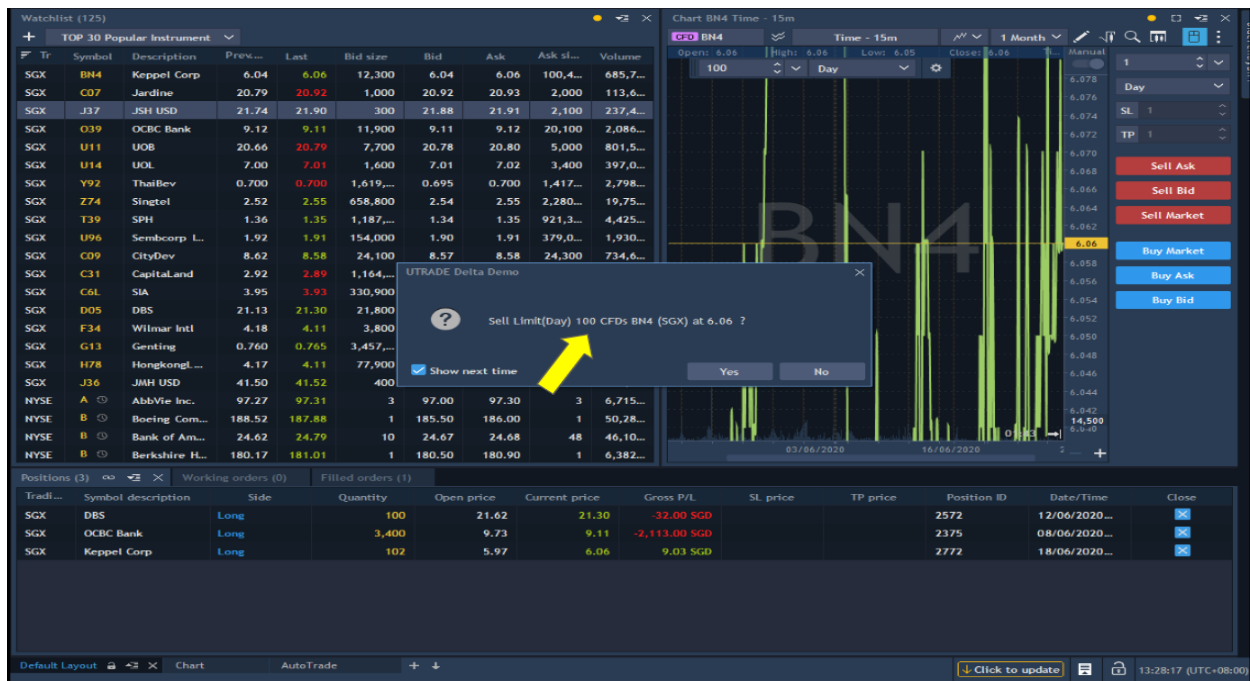
3. Click "Yes" to place an order

Note: When allocating a Stop limit order on the chart, limit price and stop price are shown inside the order marker.
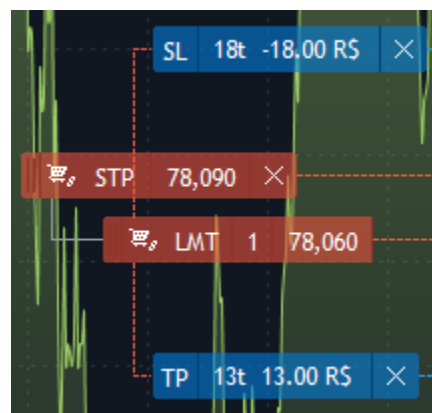
If you wish to disable the chart trading, click the 'Mouse trading' button again, or just stop holding the Ctrl key.

Orders Management Panel

To manage your orders, you may select the following panels available to be displayed in your workspace:

Working Orders panel

Working Orders lists all the created orders.

Working orders (3)			Positions (3)		Filled orders (0)	Orders history (0/0)		Saved orders (0)				
Date	Time	Symbol	Symbol de...	Side	Type	Qty. remai...	Price	Current pr...	TIF	Quantity	Qty. filled
28/05/2020	09:00:02	2388	BOC HONG...	Buy	TP for 1627	5,000	21.05	24.35	GTC	5,000	0
02/06/2020	12:53:05	D05	DBS	Buy	Limit	100	19.70	22.15	Day	100	0
04/06/2020	09:11:49	D05	DBS	Buy	Limit	100	20.00	22.15	Day	100	0

To modify the order, left-click on the order to select it first, then right-click on it and select modify order

| Symbol de...	Side	Type	Qty. remai...	
BOC HONG...	Buy	Modify order...	CTRL+2	
DBS	Buy	Quick SL/TP		>
DBS	Buy	Change to Market		>
		Cancel order		>
		View		>
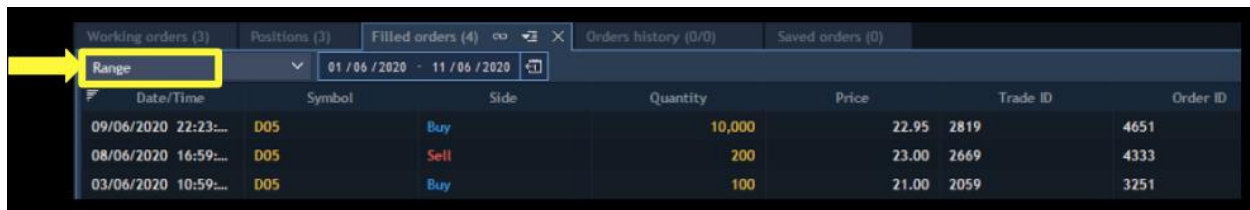
Positions panel

Position panel lists all currently opened positions. When a new position is opened, it will appear in this panel immediately.

Working orders (3)	Positions (3)			Filled orders (0)	Orders history (0/0)		Saved orders (0)				
Symbol	Symbol descri...	Side	Pos. exposure	Quantity	Open price	Current price	Gross P/L	SL price	TP price	Close
MSFT	Microsoft Corp...	Long	26,043.66 SGD	100	184.91	193.48	1,207.04 SGD			☒
2388	BOC HONG KO...	Short	19,876.82 SGD	5,000	21.79	24.35	-2,340.32 SGD		21.05	☒
D05	DBS	Long	229,500.00 SGD	10,000	22.95	22.15	-8,000.00 SGD			☒

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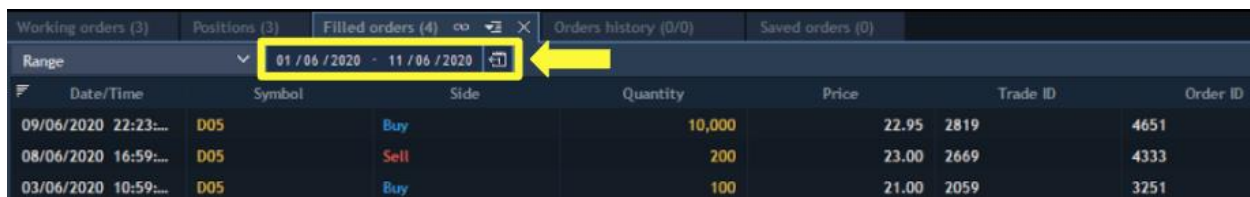
Filled Orders

Toggle between Daily/Range to view the Orders over a specified period

The "Range" Selection will provide an additional filter function which allows you to filter by specific parameters
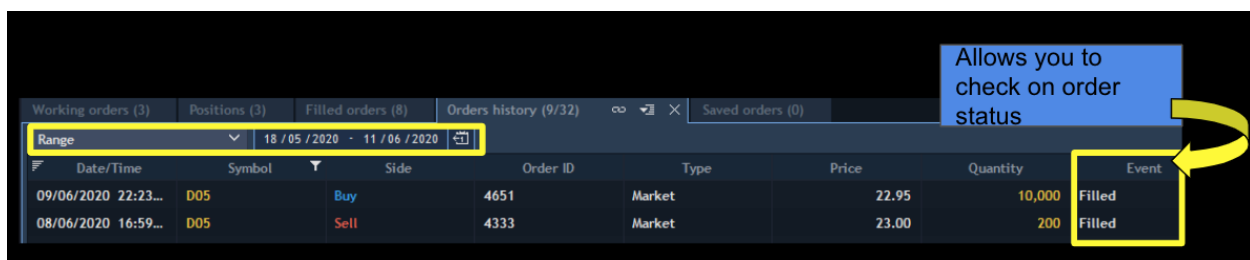
Order History

Toggle between Daily/Range to view the Orders over a specified period.
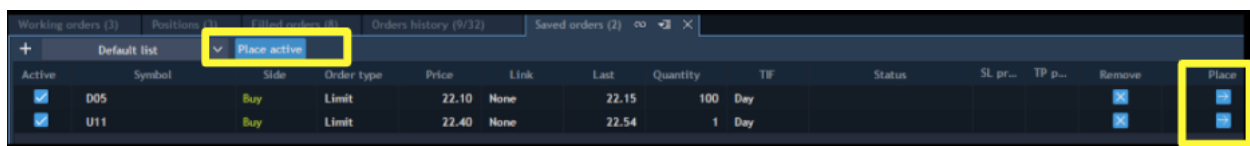
Check the Event column (e.g. Filled, Cancelled, Partially Filled) to check on the Order Status

Saved Orders

Place a list of pre-configured orders or pre-configured individual orders with one click
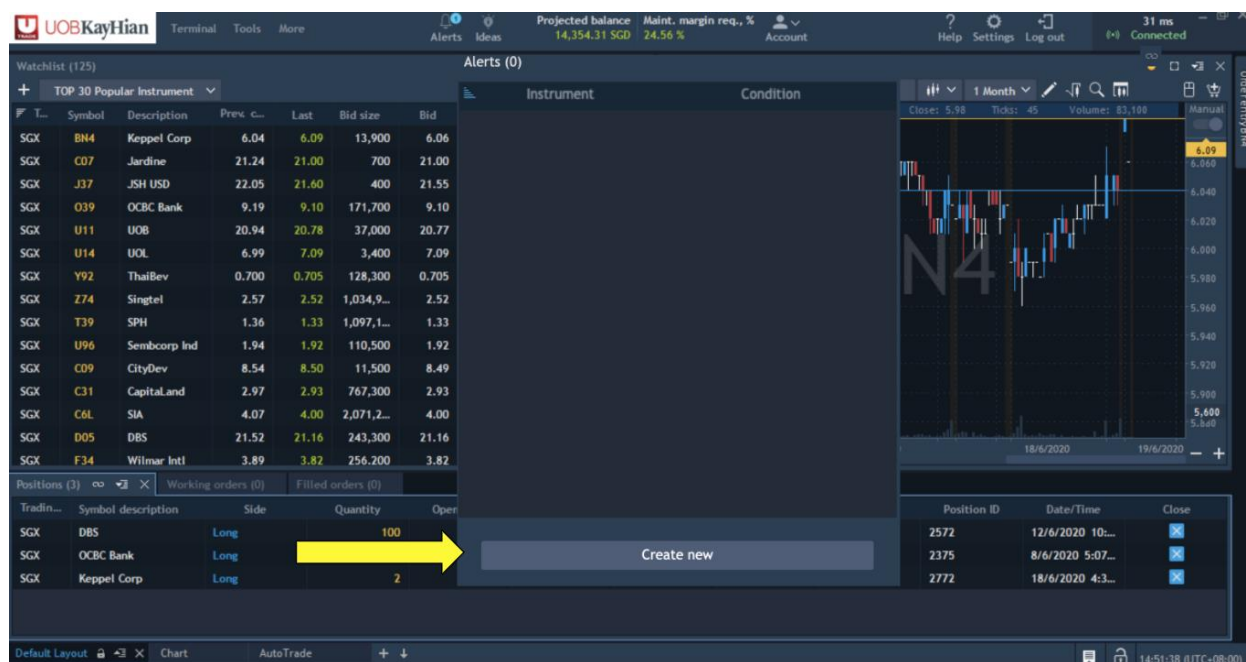
Alerts

To open the Alerts panel, click on the [Alerts] button which is located at the header of the TraderEvolution terminal.
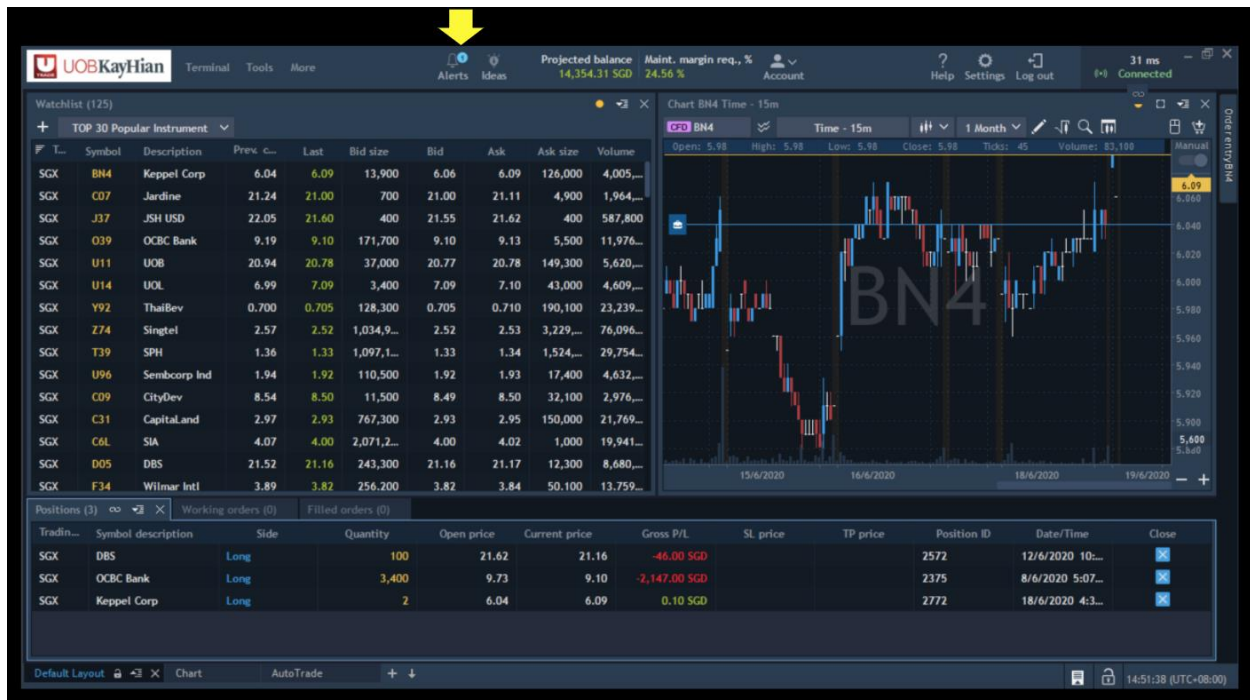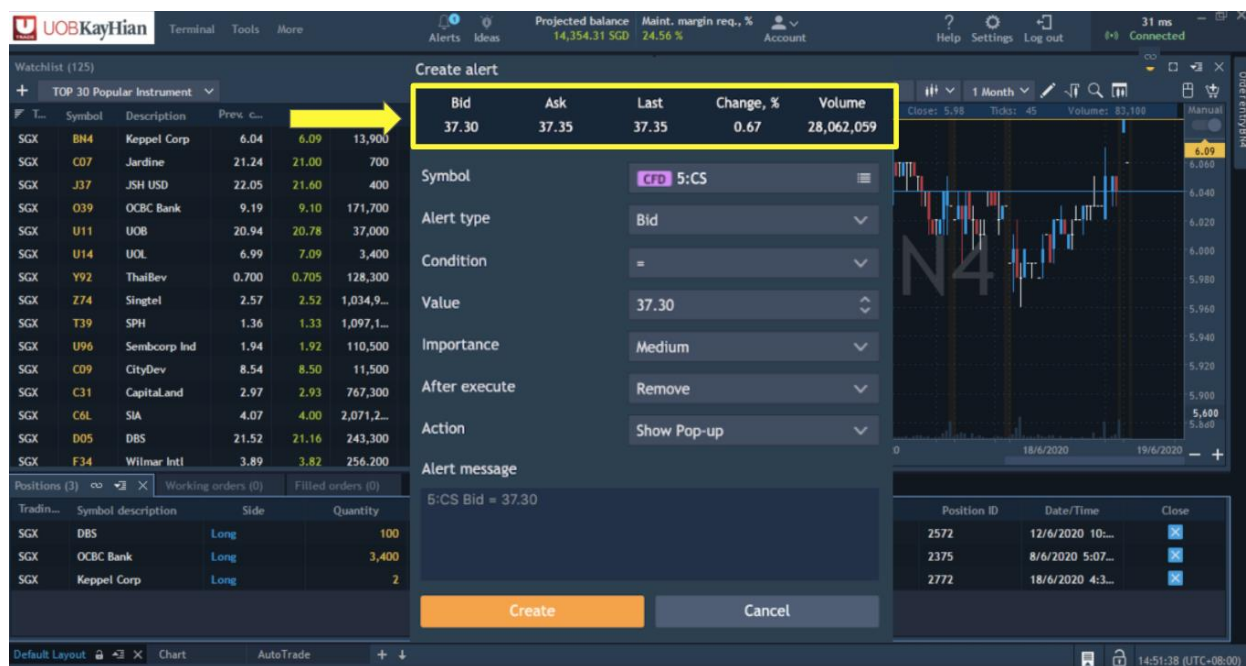
Creating an Alert

In order to create an alert, click on the ⌐ Create new button
at the bottom of the panel.

A user can see Bid, Ask, Last, Change% and Volume data by the instrument, selected in the symbol
lookup of the panel.

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- **Symbol** – the symbol lookup allows to select an instrument by which the alert will be created
- **Alert type** – allows to set an alert type. Available options are the following: Ask, Bid, Last, Change%, Volume
- **Condition** – allows to set an alert condition. Available values are the following: >,<,>=,<=,=,!=
- **Value** – allows to set a value of Alert type for reaching the condition
- **Importance** – allows to define the importance of the alert. The following options are available: High, Medium, Low.

Each option is tagged to a corresponding colour depending on the importance of the alert:

After execution of the alert, a user gets a notification with the corresponding colour of the indicator which depends on importance of the alert
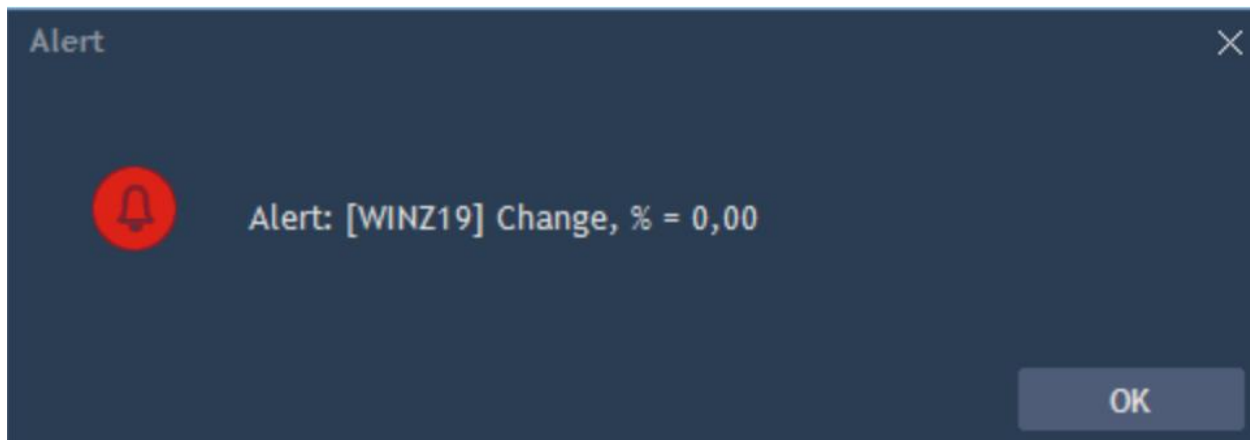
- **After execute** – allows to choose alert behavior after execution.

  Available options: Stop and Remove
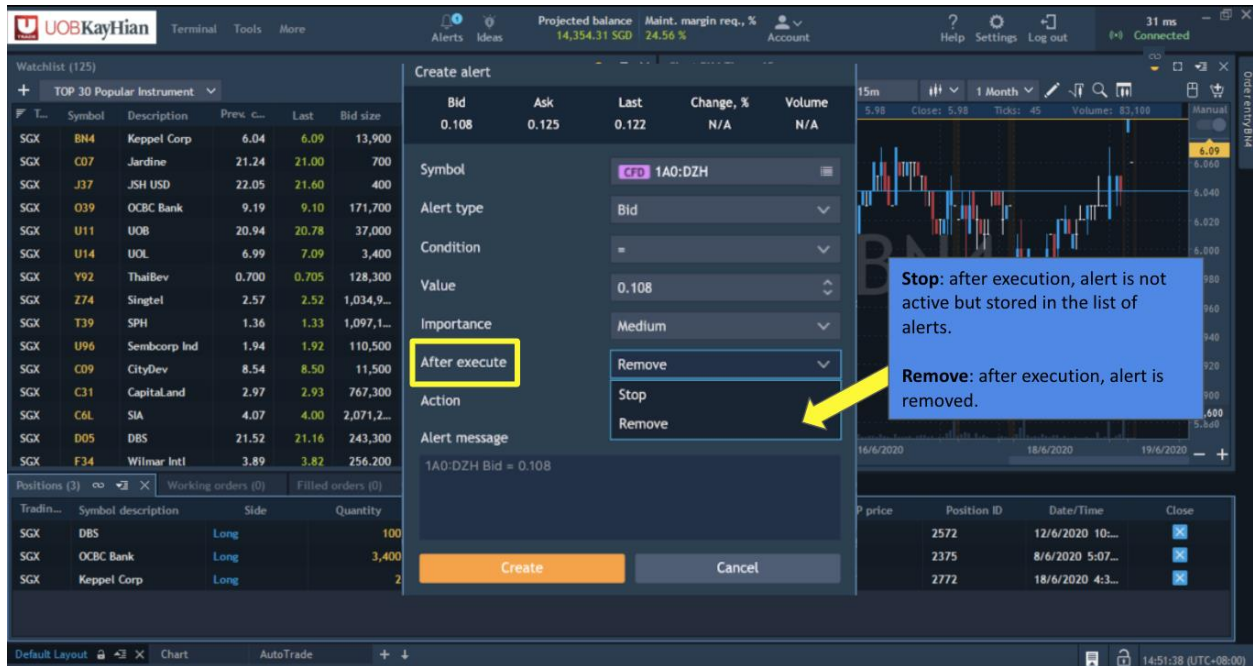
- **Action** – allows to set up the notifications about alerts' execution:
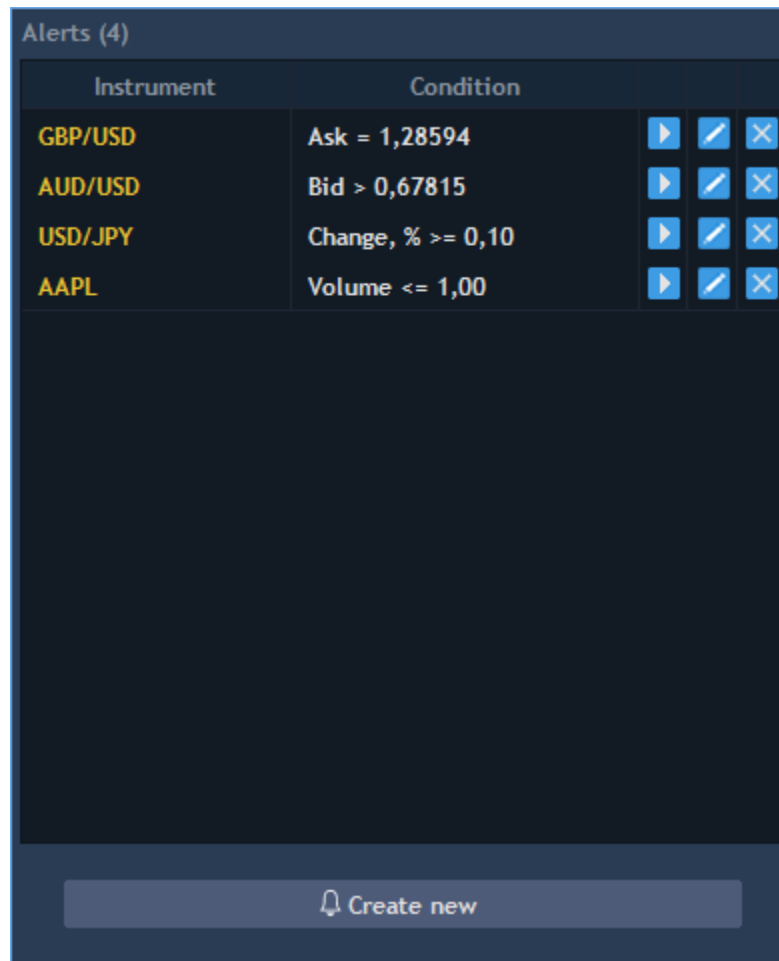
- Show Pop-up – a pop-up is sent to a user after execution of the alert.

- Sound – the sound notifies a user about execution of the alert. The sound depends on importance of the alert

- Sound+Pop-up – both pop-up window and sound are used to notify a user.

- **Alert message** – allows to type the text of the alert message. The text in the Message box is generated automatically but a user can customize the text of the notification;
- **Create button** – allows to create an alert.

Alerts management

A user can see created alerts and work with them – both with executed and not executed ones.

The maximum number of alerts which can be added to the panel is 100.

There are the following columns in the table of the Alerts panel:

- **Instrument** – instrument name by which the alert was created
- **Condition** – the alert is executed by reaching the condition
- **Controls** – the set of controls for each alert:

- Play – click on the button to re-start the alert. The button is visible for executed alerts

- Stop – click on the button to stop the execution of the alert. The button is visible for not executed alerts

- **Edit** – allows to open editing screen
- **Remove** – allows to remove alert. By clicking on the button, the confirmation window will appear
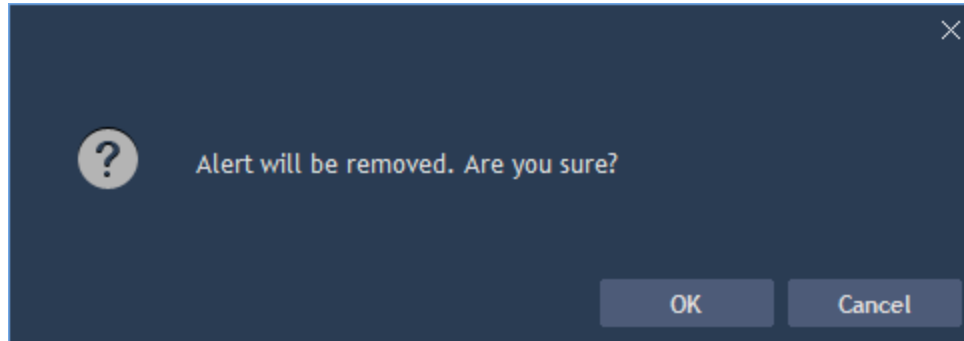
Alerts on the Chart

To create a new alert on the chart:

1. Hover your mouse along the price scale for the 🔔 button to appear

2. Click on the 🔔 button which appears near the price scale at the chart while hovering the certain price level
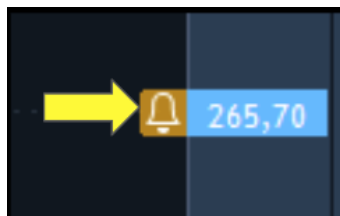
All active alerts created by the same instrument are visible on the chart. After execution the alert is removed from the chart.

The buttons which allow to edit ✏ and remove ✕ an alert becomes visible while hovering the 🔔 icon.
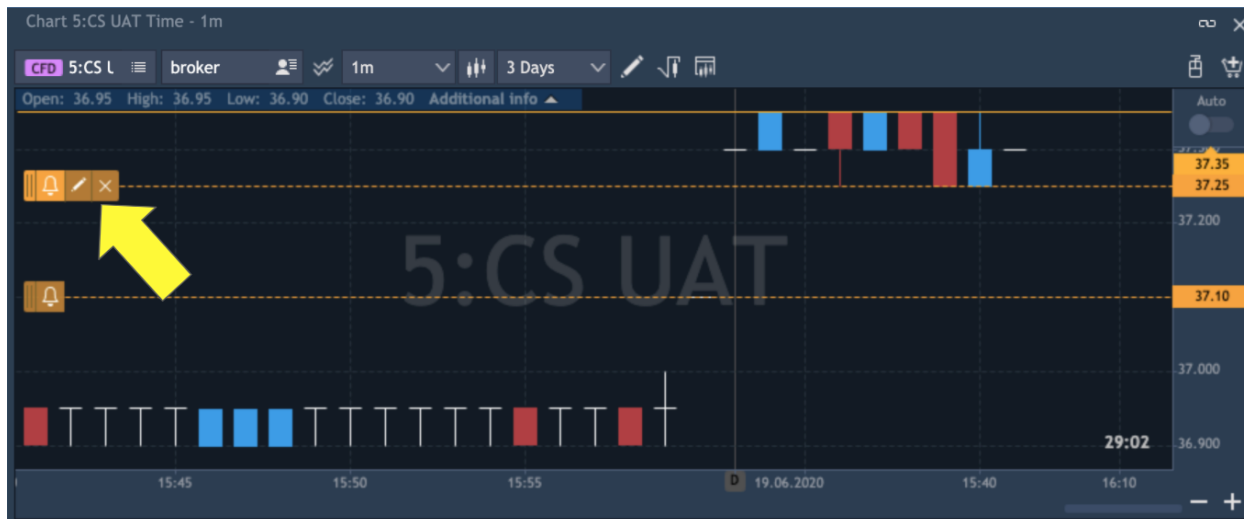
By clicking on the ✏ Edit control, the Editing screen is opened. You may edit your alert accordingly. Click on Apply once you are done.

Editing

Bid	Ask	Last	Change, %	Volume
37.30	37.35	37.35	0.67	28,062,059

Symbol	CFD 5:CS UAT ☰
Alert type	Last ⌄
Condition	<= ⌄
Value	37.25 ⌃⌄
Importance	Medium ⌄
After execute	Stop ⌄
Action	Show Pop-up ⌄

Alert message

5:CS UAT Last <= 37.25

Apply   Cancel

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Accounts panel - Understanding the Accounts Panel

Accounts panel shows basic details about all accounts that are available for a user.

To open Accounts panel, select Account -> Accounts in the header of TraderEvolution Web platform:

The Accounts panel is also available in **Detailed view** in order to show the detailed information in rows. You can see details about any of your accounts or about all together.

To open the Detailed view, Click on the Current equity section (Balance & Projected balance) located in the header of the platform.
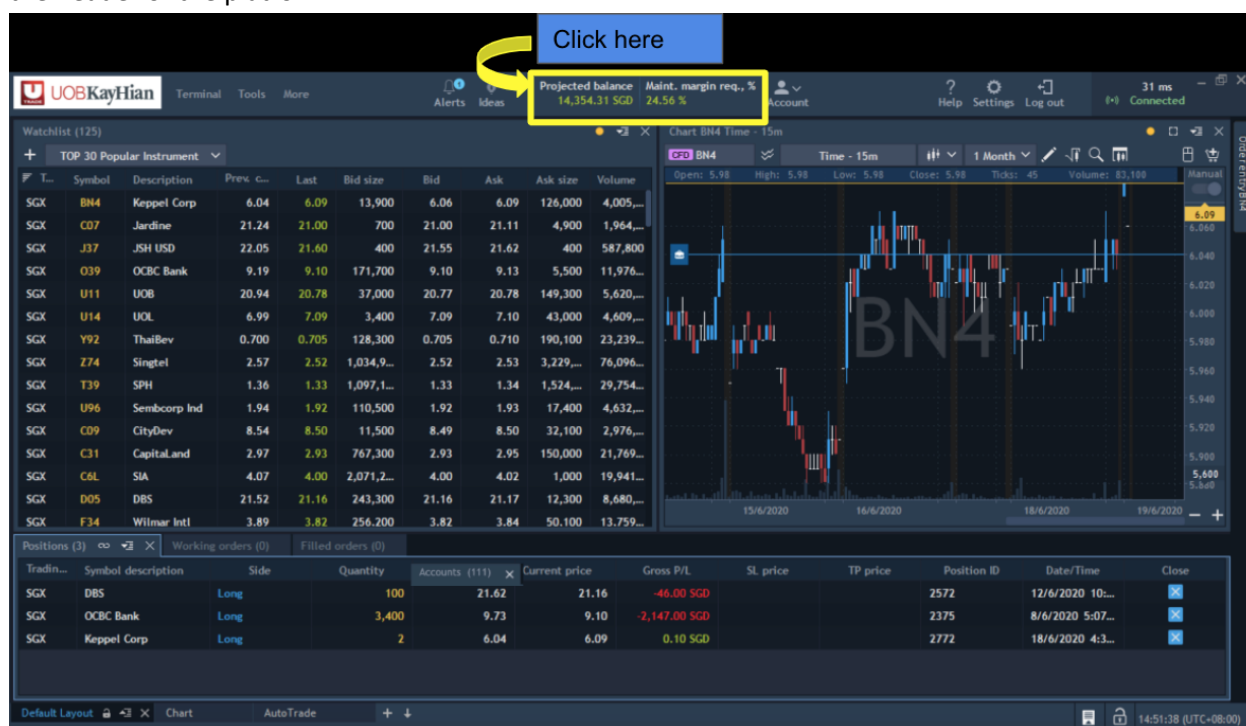
The following information about Accounts and calculation formulas are available:

Title	Description	Formula
General		
Projected balance	A future balance which includes all accrued and not accrued profit/loss. After closing all positions, accrual of fees and assets' delivery, a balance becomes equal to equity.	Projected balance = Balance + Loss + Profit – Initial Margin

Margin		
Initial margin req.	Amount of initial margin blocked for all positions and orders taking into account a margin crossing.	Initial margin req = Sum of all Initial margin of open positions
Initial margin req., %	Shows how much margin is used in relation to Projected Balance.	Initial margin req,% = (Initial margin req/ projected balance)*100%
Margin available	Full margin which is available to maintain a portfolio in a current moment.	
Margin warning level	Shows Initial margin level, which Warning margin message is sent with.	Set at : 100% for all users
Stop out level	The Initial. margin req% value required for a stop out to occur.	Set at : 140% for all users
Account activity		
Open gross P/L	A profit or loss on all currently opened positions and currency, recalculated in real time based on the most recent quotes	
# Positions	A number of currently opened positions.	
# Orders	A number of currently placed pending orders.	
Today results		
Today's gross	A gross profit for today.	
Today's volume	A total volume traded for today.	
# Today's trades	A number of trades done for today.	
Risk management		
Trading status	Trading status of a selected account.	

Max. order capital	Shows a Max. order capital.	

APPENDIX

1.1 Different TIF Options Available

A Day order, as the name implies, is valid for the current trading day

GTC (Good till cancelled) orders, on the other hand, will remain alive until they are cancelled or the contract expires

FOK (Fill or kill) requires to execute the entire transaction immediately and completely or not to execute it at all

GTD (Good till date) order will be cancelled on specified date if not executed or until the contract expires

1.2 - Full list of commands on order processing:

Voice - the command for processing the order was issued via a phone call

Symphony - the command for processing the order was issued via the Symphony platform

Email - the command for processing the order was issued in an email

Bloomberg - the command for processing the order was issued via the Bloomberg Messenger

Result of option expiry - the command for processing the order originated from an option expiration

Option Exercise - the command for processing the order originated from an option exercise

Reuters messenger - the command for processing the order was issued via the Reuters messenger

**OE** - admin performs operations on the order

Corporate action - the command for processing the order was issued via a corporate action
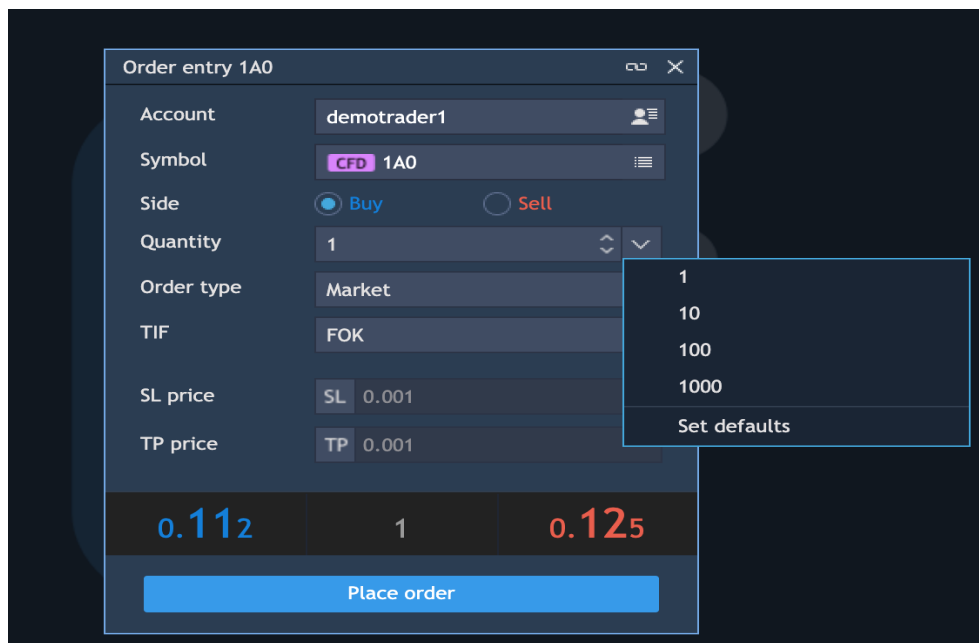
1.3 Setting Default Values for Lot Quantities

If you wish to set a default value, you may click on the button ⌄ beside this field. Then select "Set Defaults"
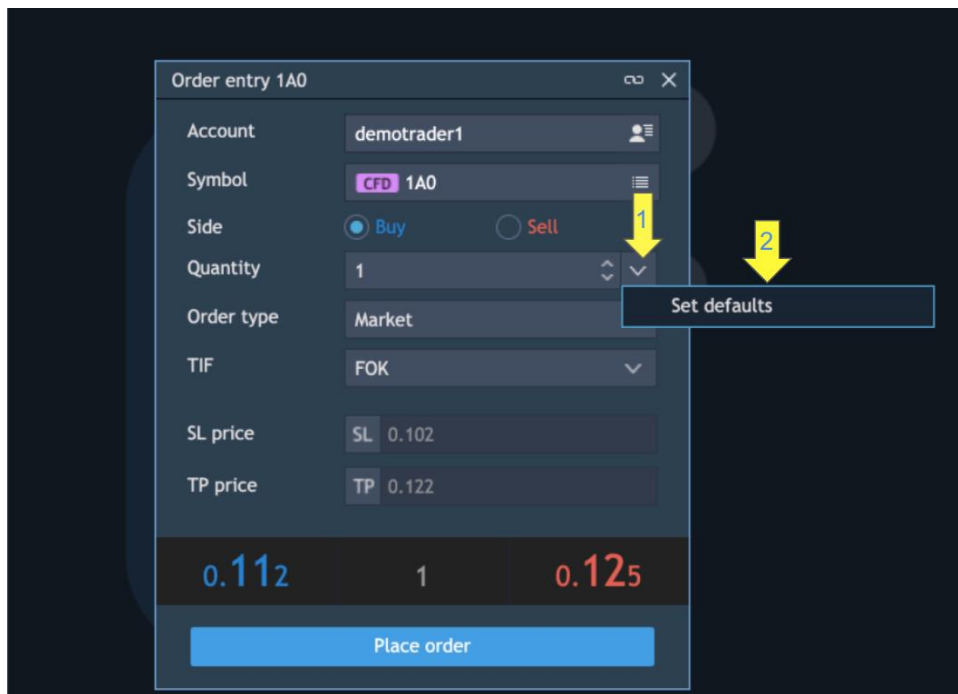
Upon clicking on 'Set defaults' you will see the interface below. You can edit the default lots to any amount of your ideal. Once done, tick the "Enable" box and click "Ok"
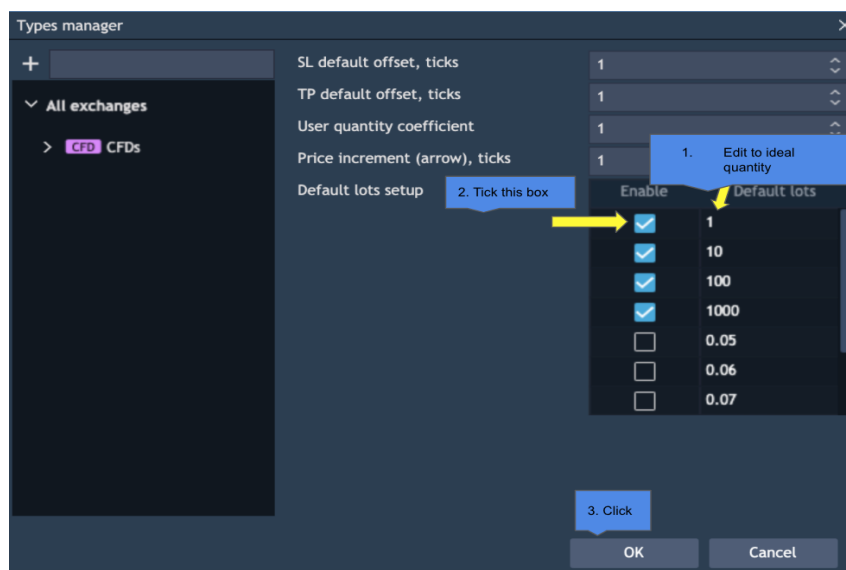
You will now be able to enjoy easier access when it comes to selecting order quantity. Simply click on the ⌄ beside quantity for full display of all default lot sizes.