

# INSTRUCTIONS FOR W-8BEN FORM COMPLETION

▪ Complete the sections mentioned below and leave other fields blank.

▪ No alterations or correction fluid is accepted. Any amendment will lead to rejection of form.

▪ Please complete a separate form for joint account holders.  
▪ Submit the form via email to: [contact@ustrade.com.sg](mailto:contact@ustrade.com.sg)

Form <b>W-8BEN</b> (Rev. July 2017) Department of the Treasury Internal Revenue Service	<b>Certificate of Foreign Status of Beneficial Owner for United States Tax Withholding and Reporting (Individuals)</b> ► For use by individuals. Entities must use Form W-8BEN-E. ► Go to <a href="http://www.irs.gov/FormW8BEN">www.irs.gov/FormW8BEN</a> for instructions and the latest information. ► Give this form to the withholding agent or payer. Do not send to the IRS.	OMB No. 1545-1621
<b>Do NOT use this form if:</b>		<b>Instead, use Form:</b>
• You are NOT an individual		W-8BEN-E
• You are a U.S. citizen or other U.S. person, including a resident alien individual		W-9
• You are a beneficial owner claiming that income is effectively connected with the conduct of trade or business within the U.S. (other than personal services)		W-8ECI
• You are a beneficial owner who is receiving compensation for personal services performed in the United States		8233 or W-4
• You are a person acting as an intermediary		W-8IMY
<b>Note:</b> If you are resident in a FATCA partner jurisdiction (i.e., a Model 1 IGA jurisdiction with reciprocity), certain tax account information may be provided to your jurisdiction of residence.		
<b>Part I Identification of Beneficial Owner</b> (see instructions)		
<b>1</b> Name of individual who is the beneficial owner <i>Teo Wai Keng</i>	<b>2</b> Country of citizenship <i>Singapore</i>	
<b>3</b> Permanent residence address (street, apt. or suite no., or rural route). Do not use a P.O. box or in-care-of address. <i>8 Anthony Street #08-08</i>		
City or town, state or province. Include postal code where appropriate. <i>Singapore 229957</i>		Country <i>Singapore</i>
<b>4</b> Mailing address (if different from above)		
City or town, state or province. Include postal code where appropriate.		Country
<b>5</b> U.S. taxpayer identification number (SSN or ITIN), if required (see instructions)	<b>6</b> Foreign tax identifying number (see instructions) <i>S1234567A</i>	
<b>7</b> Reference number(s) (see instructions)	<b>8</b> Date of birth (MM-DD-YYYY) (see instructions) <i>12-31-1999</i>	
<b>Part II Claim of Tax Treaty Benefits</b> (for chapter 3 purposes only) (see instructions)		
<b>9</b> I certify that the beneficial owner is a resident of <i>Singapore</i> within the meaning of the income tax treaty between the United States and that country.		
<b>10 Special rates and conditions</b> (if applicable—see instructions): The beneficial owner is claiming the provisions of Article and paragraph _____ of the treaty identified on line 9 above to claim a _____ % rate of withholding on (specify type of income): Explain the additional conditions in the Article and paragraph the beneficial owner meets to be eligible for the rate of withholding: _____		
<b>Part III Certification</b>		
Under penalties of perjury, I declare that I have examined the information on this form and to the best of my knowledge and belief it is true, correct, and complete. I further certify under penalties of perjury that:		
<ul style="list-style-type: none"> <li>I am the individual that is the beneficial owner (or am authorized to sign for the individual that is the beneficial owner) of all the income to which this form relates or am using this form to document myself for chapter 4 purposes,</li> <li>The person named on line 1 of this form is not a U.S. person,</li> <li>The income to which this form relates is:                             <ul style="list-style-type: none"> <li>(a) not effectively connected with the conduct of a trade or business in the United States,</li> <li>(b) effectively connected but is not subject to tax under an applicable income tax treaty, or</li> <li>(c) the partner's share of a partnership's effectively connected income,</li> </ul> </li> <li>The person named on line 1 of this form is a resident of the treaty country listed on line 9 of the form (if any) within the meaning of the income tax treaty between the United States and that country, and</li> <li>For broker transactions or barter exchanges, the beneficial owner is an exempt foreign person as defined in the instructions.</li> </ul>		
Furthermore, I authorize this form to be provided to any withholding agent that has control, receipt, or custody of the income of which I am the beneficial owner or any withholding agent that can disburse or make payments of the income of which I am the beneficial owner. <b>I agree that I will submit a new form within 30 days if any certification made on this form becomes incorrect.</b>		
Sign Here	<i>teowk</i> Signature of beneficial owner (or individual authorized to sign for beneficial owner)	<i>12-28-2018</i> Date (MM-DD-YYYY)
	<b>TEO WAI KENG</b> Print name of signer	Capacity in which acting (if form is not signed by beneficial owner)
<b>For Paperwork Reduction Act Notice, see separate instructions.</b> Cat. No. 25047Z Form <b>W-8BEN</b> (Rev. 7-2017)		
AFFIDAVIT FOR UNCHANGED STATUS: under penalties of perjury I declare that I have examined and signed the above Form W-8BEN and that the information and certifications therein remained the same and unchanged for the period beginning _____ to the present, and were true, correct and complete for those years. (Please attach a separate statement if any information has changed.)		
Sign Here	<i>teowk</i>	<i>12-28-2018</i> Date (MM-DD-YYYY)

**Point 1**  
Full Name as per NRIC or Passport.

**Point 3**  
Residential Address as per our records. Please spell street name and country in full.

**Signature**  
As per our records.

**Print Name**  
Full name written clearly in capital letters.

**Signature**  
As per our records.

**Point 2**  
Country of Citizenship spelled out in full.

**Point 6**  
Foreign Tax Identity Number will be NRIC number for Singapore Taxpayers

**Point 8**  
Date of Birth in MM-DD-YYYY format.

**Point 9**  
Claim of Tax Treaty Benefits. Fill in country of residence (same as Point 3).

**Date**  
Today's date in MM-DD-YYYY format.

The sample information provided is to assist in completing the form and does not constitute legal, financial or tax advice. Please seek independent professional tax advice when necessary.

**Certificate of Foreign Status of Beneficial Owner for United States Tax Withholding and Reporting (Individuals)**

▶ For use by individuals. Entities must use Form W-8BEN-E.

▶ Go to [www.irs.gov/FormW8BEN](http://www.irs.gov/FormW8BEN) for instructions and the latest information.

▶ Give this form to the withholding agent or payer. Do not send to the IRS.

**Do NOT use this form if:**

- You are NOT an individual . . . . . **W-8BEN-E**
- You are a U.S. citizen or other U.S. person, including a resident alien individual . . . . . **W-9**
- You are a beneficial owner claiming that income is effectively connected with the conduct of trade or business within the U.S. (other than personal services) . . . . . **W-8ECI**
- You are a beneficial owner who is receiving compensation for personal services performed in the United States . . . . . **8233 or W-4**
- You are a person acting as an intermediary . . . . . **W-8IMY**

**Instead, use Form:**

**Note:** If you are resident in a FATCA partner jurisdiction (i.e., a Model 1 IGA jurisdiction with reciprocity), certain tax account information may be provided to your jurisdiction of residence.

**Part I Identification of Beneficial Owner (see instructions)**

<b>1</b> Name of individual who is the beneficial owner		<b>2</b> Country of citizenship	
<b>3</b> Permanent residence address (street, apt. or suite no., or rural route). <b>Do not use a P.O. box or in-care-of address.</b>			
City or town, state or province. Include postal code where appropriate.			Country
<b>4</b> Mailing address (if different from above)			
City or town, state or province. Include postal code where appropriate.			Country
<b>5</b> U.S. taxpayer identification number (SSN or ITIN), if required (see instructions)		<b>6</b> Foreign tax identifying number (see instructions)	
<b>7</b> Reference number(s) (see instructions)		<b>8</b> Date of birth (MM-DD-YYYY) (see instructions)	

**Part II Claim of Tax Treaty Benefits (for chapter 3 purposes only) (see instructions)**

**9** I certify that the beneficial owner is a resident of \_\_\_\_\_ within the meaning of the income tax treaty between the United States and that country.

**10 Special rates and conditions** (if applicable—see instructions): The beneficial owner is claiming the provisions of Article and paragraph \_\_\_\_\_ of the treaty identified on line 9 above to claim a \_\_\_\_\_ % rate of withholding on (specify type of income): \_\_\_\_\_

Explain the additional conditions in the Article and paragraph the beneficial owner meets to be eligible for the rate of withholding: \_\_\_\_\_

**Part III Certification**

Under penalties of perjury, I declare that I have examined the information on this form and to the best of my knowledge and belief it is true, correct, and complete. I further certify under penalties of perjury that:

- I am the individual that is the beneficial owner (or am authorized to sign for the individual that is the beneficial owner) of all the income to which this form relates or am using this form to document myself for chapter 4 purposes,
- The person named on line 1 of this form is not a U.S. person,
- The income to which this form relates is:
  - (a) not effectively connected with the conduct of a trade or business in the United States,
  - (b) effectively connected but is not subject to tax under an applicable income tax treaty, or
  - (c) the partner's share of a partnership's effectively connected income,
- The person named on line 1 of this form is a resident of the treaty country listed on line 9 of the form (if any) within the meaning of the income tax treaty between the United States and that country, and
- For broker transactions or barter exchanges, the beneficial owner is an exempt foreign person as defined in the instructions.

Furthermore, I authorize this form to be provided to any withholding agent that has control, receipt, or custody of the income of which I am the beneficial owner or any withholding agent that can disburse or make payments of the income of which I am the beneficial owner. **I agree that I will submit a new form within 30 days if any certification made on this form becomes incorrect.**

**Sign Here** ▶

\_\_\_\_\_  
Signature of beneficial owner (or individual authorized to sign for beneficial owner) Date (MM-DD-YYYY)

\_\_\_\_\_  
Print name of signer Capacity in which acting (if form is not signed by beneficial owner)

**For Paperwork Reduction Act Notice, see separate instructions.**

**AFFIDAVIT FOR UNCHANGED STATUS:** under penalties of perjury I declare that I have examined and signed the above Form W-8BEN and that the information and certifications contained therein remained the same and unchanged for the period beginning \_\_\_\_\_ to the present, and were true, correct and complete for those years. (Please attach a separate statement if any information has changed.)

**Sign Here** ▶

\_\_\_\_\_  
Date (MM-DD-YYYY)